



Community Engagement Lab

Creative Communities are Thriving Communities

Job Announcement **Managing Director**

About Community Engagement Lab

The Community Engagement Lab is a nationally-recognized leader in arts-integrated learning and creative civic and social change. We are known for building programming partnerships that use the transformative power of creativity and the arts to advance complex social-change initiatives.

At a time when our systems of learning and social and environmental justice are in crisis, the Lab is leading with programming that uses art and culture to help people come to know each other, to build trust and respect, to foster creative problem solving, and to change our collective story.

We embrace our full share of collective responsibility to redress the inequities of this society and to address the crises created by systems that treat some lives as mattering more, that put profit over people, that threaten the very life of the planet.

We have a relentless commitment to our mission, which is to bring people of all ages together in projects that activate their creativity to imagine and build more thriving communities.

The Lab offers the nation's most advanced training for teaching artists working in schools and communities on social-change initiatives. Our professional learning and planning program for educators, teaching artists and community leaders was recognized for its excellence and national significance by the National Endowment for the Arts with a grant award in the top 4% of its 2020 Arts Projects grants. The Lab has grown quickly in just a decade, and is now poised to significantly expand its programming reach and impact.

The new Managing Director will play a major role in helping to execute the Lab's vision, strengthen the business and fundraising operations, and work closely with Co-founder/Executive Director Paul Gambill and Co-founder/Engagement Director [Eric Booth](#) to shape strategies for achieving greater impact.

For more about the history, programs and vision of the Community Engagement Lab, visit communityengagementlab.org.

Your Job

We are seeking an entrepreneurial professional with organizational advancement chops who will work closely with the Executive Director and Engagement Director to take the Community Engagement Lab to the next level of organizational effectiveness and program impact. The Lab's current budget is \$420,000. By FY24, our goal is to significantly increase programming reach and impact supported by an annual budget of \$1 million.

The Managing Director will provide support to the Board of Directors, and manage and further develop the outreach and support staff, to:

- Expand and deepen programming partnerships with educational, arts, and community organizations across the state and the nation to leverage greater impact of the Lab's programs.



- Expand the annual revenue base to strengthen the Lab's organizational effectiveness and the financial sustainability of current and new programming initiatives.
- Expand the size and diversity of the board of directors to represent all people.
- Expand the Lab's network of volunteers and fans.

Ideal candidates will have most or all of the following skills and experience:

- Successful track record inspiring and mobilizing others to achieve mission-driven goals.
- Strong organizational management abilities, including short and long-range planning and execution.
- Successful track record designing and managing fundraising campaigns to generate and sustain giving and sponsorships from major donors, businesses, foundations and individuals.
- Successful track record designing and executing large festival/event sponsorship campaigns.
- Hands-on financial management skills, including budget preparation, analysis, decision-making and reporting.

This Role Is A Fit If...

- You believe in the transformative power of creativity, innate in all people, and in its flexibility to be guided into activities that create lasting change.
- You have an extensive social and professional network in Vermont developed over at least five years of work in a leadership position with a Vermont organization.
- You can motivate and guide individuals in a variety of roles, both within and outside the organization.
- You are a people-person who thrives by seeking out and developing kindred spirits and building partnerships.
- You have an entrepreneurial spirit that enjoys the complexities and challenges of organizational development.
- You are a highly organized systems thinker.

Your Team

We're excited for a visionary leader who can energize and collaborate with a passionate and growing staff and board to expand business, outreach and revenue development operations.

- You report to Executive Director Paul Gambill.
- You will build and oversee an outreach team that supports partnership building and both earned and contributed income. Currently, you will have two direct reports: Partnerships Manager (full-time) and Communications and Development Coordinator (part-time).
- You will work closely with the Executive Director and Engagement Director to develop plans and systems that will drive higher program impact and strengthen the Lab's Vermont, national and international profile to support greater program engagement and funding visibility.
- You will continue to build the staff team and board, with particular focus on building the Lab's fundraising and earned revenue capabilities.



Details

Salary and Benefits: Salary range is \$60-70,000 based on skills and experience; flexible benefits package; six weeks paid vacation.

Location: Montpelier, Vermont

Start date: earliest availability

The Community Engagement Lab values a diverse workplace and strongly encourages people of color, LGBTQ+ individuals, people with disabilities, members of ethnic minorities, and foreign-born residents to apply.

We are an equal opportunity employer and value diversity. All employment is decided on the basis of qualifications, merit and business need.

How To Apply

Submit a letter of interest and resume to Paul Gambill, Executive Director, paul@communityengagementlab.org.

Applications will be accepted until the position is filled.

Questions? Contact Paul Gambill, paul@communityengagementlab.org.